

# **Ketchikan Historic Commission**

December 1, 2022, 3:00 – 4:30 p.m.

Please note: this is rescheduled from the regular November meeting.  
Tongass Historical Museum

- 1. Call to Order**
- 2. Roll Call**
- 3. Communications**
- 4. Persons to be Heard**
- 5. Changes to the Agenda**
- 6. Consent Agenda**
  - a. Approve October 27, 2022 minutes
- 7. New Business**
  - a. DOT notices (none rec'd as of 10/21/2022)
- 8. Unfinished Business**
  - a. Historic Preservation plan: next steps  
Identify top priorities and actions steps
- 9. Commissioner comments**
- 10. Adjourn**

**Next meeting:** (4<sup>th</sup> Thursday monthly, 3 pm) January 26, 2023  
December's meeting is cancelled.

**Ketchikan Historic Commission**  
**Meeting Minutes: October 27, 2022 \*\*DRAFT\*\***

**Agenda Item #1: Call to Order**

The Ketchikan Historic Commission meeting was called to order at 3:07 p.m. at the Tongass Historical Museum.

**Agenda Item #2: Roll Call**

(x) Christa Bruce

(x) Deborah Hayden

(x) Kristina Hill

(absent) Alethea Johnson

(vacant) KGB Planning Comm rep

(x) Anita Maxwell

(excused) Irene Dundas

(x) Pat Tully

(x) Amanda Welsh

(vacant) historian

**Guests:** Stephen Reeve, Historic Ketchikan

**Agenda Item #3 Communications**

- a. SHPO grant: Colorful Characters signage

Stephen noted that the signs are in production with delivery expected in November.

- b. SHPO CLG review

Anita had included the SHPO report with the agenda. Kris confirmed that we had a good conversation with Maria Lewis from SHPO and that there are additional opportunities for funding.

**Agenda Item #4 Persons to be Heard**

None.

**Agenda Item # 5 Changes to the Agenda**

Anita asked that we consider Stephen Reeve's application to serve on the Commission. Amanda asked that we discuss the "preservation potluck" to bring interested people actively working in historic preservation together.

**Agenda Item #6 Consent Agenda**

Pat moved to approve the September 22, 2022 minutes. Seconded by Christa. All in favor.

**Agenda Item #7 New Business**

- a. Commission Nomination: Stephen Reeve

Anita forwarded Stephen's application to the Commission on October 25, 2022. Commission members expressed approval for him joining given his long-standing commitment to historic preservation and the depth of his local knowledge. Deborah moved to recommend. Seconded by Amanda. All in favor.

- b. DOT notices - None received.

- c. Reschedule November meeting (falls on Thanksgiving holiday)

Commissioners agreed to move the regular November meeting to December 1<sup>st</sup> and cancel the December meeting as it falls near the Christmas holiday. Our regular meeting schedule – 4<sup>th</sup> Thursday at 3 pm – will resume January 26, 2023.

- d. Preservation Potluck

Amanda is working on a no-host get together on November 15<sup>th</sup>, 5-7 pm at the Uncharted Alaska Distillery (319 Main St.). There is no charge to use the space. Invites will be shared with Commissioners to send out to those working in cultural and historical preservation. Commissioners suggested the USFS, Saxman, Tlingit-

Haida, KIC, UAS history and anthropology professors, Historic Ketchikan, Museum Advisory Board, and the Tongass Historical Society.

**Agenda Item #8 Unfinished Business**

- a. Historic Preservation Plan: next steps

Commissioners reviewed the recommendations made by True North and then voted on priorities. See attached.

**Agenda Item #9 Commissioner Comments**

None.

**Agenda Item #10 Adjourn**

Meeting adjourned at 4:38 p.m.

## Aligning Goals with Duties of the Commission

10/27/2022 NOTES

The following table was created to help identify which goals or strategic priorities align with the main duties of the Commission . It is important to note that most of the goals identified during the public outreach process help forward the work of the Commission in multiple domains . The thoughtful implementation of any of these priorities could support each of the main domains of the work of the commission .

Kris reminded the Commission that some actions are not dependent upon others and that there are varied audiences to meet these goals as well as many different aspects. Deborah said that we must consider what is important regarding our duties as a Certified Local Government (CLG), what will benefit the community and identify our capacity. Kris noted that it's vital that we know what we have before we try to manage it. Commissioners then reviewed the following list. Notes are added within.

Goal	Public Education	Public Outreach	Identification	Evaluation	Protection
Create a Public Engagement and Education Program (PEEP)	x	x			
<p>Publish a Summary of Historic Preservation Efforts in Ketchikan</p> <p>Commissioners discussed the need to share True North’s Desktop Review as part of a strategic effort. True North had recommended synthesizing KHC minutes but it was agreed that would be a time consuming effort that may not be worth our time right now. Christa asked about a niche for heritage tourism. Stephen responded that the majority of visitors are interested in heritage tourism and that it is an important tourism driver as well a good tool for historic preservation. Deborah reinforced that the historical character of our town is vital and we must keep our historical structures intact.</p> <p><b>PRIORITY VOTES: 2</b></p>	x	x			
<p>As part of larger communication strategy, compile informational sources on preservation for public consumption as part of existing or new website. This could include:</p> <ul style="list-style-type: none"> <li>• Calendar of events</li> <li>• “What Happens at KHC Meeting”</li> <li>• Newsletter with FAQs</li> </ul> <p>Commissioners noted that we need to use our current infrastructure as we don’t have the capacity to add and maintain new websites, social media, newsletters, etc. Anita noted that there is a webpage through the Museum site and that the Commission can include info to share on the Museum’s monthly enews.</p>	x	x			
<p>Create a locals list of sites to visit</p> <p>Historic Ketchikan’s Walking Tour does a good job of this. Stephen noted that the Commission and private efforts had included plaques on historical buildings in the past.</p>	x	x	x	x	

<p>Preservation Potluck</p> <p>Amanda is organizing. Tentative date is 11/15. Provide name tags and a sign-in sheet plus the new <i>Our Town</i>. Start with invites to those actively involved in cultural/historic preservation for initial event. For future events, open to public.</p>	x	x	x		
<p>Storytelling Events</p> <p>Christa shared that there are many of these events to plug into: Ask UAS, Friday Night Insights, Museum Middays, Monthly Grind. Anita thought there are many opportunities to connect to the collection of oral histories.</p>	x	x	x		
<p>Create Citizens Guide to Preservation</p> <p>Commissioners agreed for the need to modify National Park Service and other federal/state versions to make local. Include design guidelines and highlight success stories. Include economic benefits/incentives in guide.</p> <p><b>PRIORITY VOTES: 1</b></p>	x	x	x	x	x
Expand Protection of Historic Resources					
<p><b>Create internal list of threatened or endangered properties</b></p> <p>Deborah felt that this should be the #1 priority. Kris cautioned that there is a need for an inventory first as we might find properties/conditions that were not known. Commissioners discussed that while our purview is the City, we need to take a community perspective. This action item goes with “Establish NRHP Nomination Priorities”.</p> <p><b>PRIORITY VOTES: 3</b></p>					x
<p>Provide Information on Economic Benefits of and Incentives for Historic Preservation</p> <p>Incorporate into “Citizens’ Guide”. Commissioners reinforced the need to provide tangible, local information when using Federal/State resources.</p> <p><b>PRIORITY VOTES: 1</b></p>	x	x			
Identification and Evaluation of Ketchikan’s Historic Resources					
<p>Creation of Collaborative Signage</p> <p>Historic Ketchikan’s Colorful Characters &amp; Places signage</p> <p><b>PRIORITY VOTES: 2</b></p>	x	x	x	x	x
<p><b>Establish NRHP Nomination Priorities</b></p> <p>Alaska Heritage Resources Survey (AHRs) needs updating. Again, inventory/surveys are a top priority and tied with “Create internal list of threatened/endangered properties”</p> <p><b>PRIORITY VOTES: 3</b></p>			x	x	x
<p>Remember the Recent Past</p> <p>1972 marks the 50 year requirement. True North noted that there is a need to document historical properties from the 1950s forward (ex. Pulp Mill).</p>			x	x	

<p>Expanded notions of heritage Commissioners agreed that this is a vital filter to consider and should be within all actions.</p>	x	x	x	x	x
<p><b>Establish a Program of Survey and Evaluation</b> Kris felt this was a top priority as we have a great need to input info within GIS. <b>PRIORITY VOTES: 5</b></p>	x	x	x	x	x
<p>Develop Historic Themes and Contexts Identify resources and use the existing written contexts in addition to incorporating “Remember the Recent Past”</p>	x	x	x	x	x

Address Community Procedures for Adverse Effects **PRIORITY VOTES: 1**